



Emergency Planning College

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Dear Colleague,

Thank you for registering for the **Introduction to BCM Methodology**. This is an introductory level BCM course. It is for people new to the discipline of BCM

We would expect delegates to be familiar with the requirements of the Civil Contingencies Act (2004) or to have completed the **Introduction to Civil Protection** course.

. In order to get the most out of the course please read the information below and prepare for the course as suggested.

1. **What to do now:** review your organisation's current BCM arrangements and discuss with colleagues from various parts of your organisation what they understand by the term, BCM.
2. **What to bring to the course:** delegates have found it helpful to bring their BC plans. When reviewing your BC arrangements as described above, please make notes and bring these with you.
3. **How the course is delivered:** The course will be based around presentations followed by group and individual exercises that help you apply the concepts to your own situation. The emphasis at the College is on highly interactive courses and you will be encouraged to share experiences, ask questions and explore issues in the interests of your own learning and that of other delegates.

Please do not hesitate to contact our course support team if you have any queries.
We look forward to seeing you at the College.

Yours faithfully

Learning Support Manager

